

# Howell Mountain Elementary School District



PRESS RELEASE  
CONTACT PERSON: MICHAEL KAUBLE  
(707) 965-2423

April 19, 2016

Dr. Cheryl Lynn de Werff, Superintendent of the Howell Mountain Elementary School District, announced today that the District is seeking applications from persons interested in being appointed to a vacancy on the Howell Mountain ESD School Board. The vacancy was created by a resignation. The term of this appointment is approximately seven months, running through December of 2016.

Interested persons who live within the boundaries of the Howell Mountain Elementary School District and who are registered voters are encouraged to apply for the vacancy. The Howell Mountain ESD covers the majority of the Angwin community. Specific boundaries can be verified through the Elections Department, 900 Coombs Street, Room 256, Napa, or call (707) 253-4321.

The Howell Mountain ESD operates a program serving students from Transitional Kindergarten through 8<sup>th</sup> Grade.

Interested persons should request an application from the District office and return it, complete, by April 29, 2016. The application will also be available on the school web site ([www.hmesd.org](http://www.hmesd.org)) beginning Wednesday, April 20, 2016.

Applications can be picked up from, and returned to:

Howell Mountain Elementary School District  
ATTN: Michael Kauble  
Business and Operations Manager  
525 White Cottage Rd. N.  
Angwin, CA 94508

In accordance with its policy, the Board will interview applicants at a Board meeting scheduled for May 4, 2016 at 7:00 p.m. The Board will vote following the interviews.

Please call (707) 965-2423 for additional information.

# Howell Mountain Elementary School District



## Members of the Board

**Sharee Bramham**  
Board President

**Vacant**  
Vice President

**Lorna Turner**  
Board Clerk

**Ada Funes-Rusch**  
Board Member

**Doug Ermshar**  
Board Member

## District Staff

**Dr. Cheryl Lynn de Werff**  
District Superintendent

**Lori Price**  
District Executive Secretary

**Michael Kauble**  
Business and Operations Mgr.

## Meetings of the Board

*Board meetings are usually held on the first Wednesday of the month, with special meetings held as needed.*

*The public is welcomed and encouraged to attend these meetings and to participate in the governing process.*

*Please contact us if you have any questions about the school*

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**Howell Mountain  
Elementary School District**  
525 White Cottage Rd. N.  
Angwin, CA 94508

T: 707.965.2423  
F: 707.965.0834

[www.hmesd.org](http://www.hmesd.org)

April 19, 2016

Thank you for your interest in becoming a member of the Howell Mountain Elementary School District Board of Trustees! We hope that you find the process simple, but thorough, and that your experience applying to serve the students of Angwin as a School Board Member is a pleasant one.

School Board members at the Howell Mountain Elementary School District work to create an effective learning environment for students through the following means:

- Develop and approve an annual budget
- Hire and Evaluate the District Superintendent
- Adopt policies that dictate the actions of school administration, staff, and students
- Approve classroom curriculums
- Approve personnel actions
- Provide oversight to District Operations
- And much more!

All of this is done by working collaboratively as a group:

- In regular monthly meetings
- In special meetings called as necessary
- In committee meetings (Negotiations, Site Council, Budget, etc.)
- As community liaisons

School Board Members are critical to the effective governing of the District and provide a strong leadership body that can work to agree on the best direction to take the school with input from the community, parents, staff, and students.

We invite you to visit our school website ([www.hmesd.org](http://www.hmesd.org)) and review past agendas, minutes, Board Policies, the School Report Card, and other items that will assist you in your application and decision to move forward with becoming a trustee!

The attached application asks for basic demographic information, and asks two questions related to the position of trustee. The applications are due to the school by 4:00 p.m. on April 29, 2016, and will be provided to the School Board prior to the meeting on May 4, 2016.

Candidates are encouraged to attend the School Board meeting on May 4, 2016, which begins at 7:00 p.m. in the school library. The Board may interview candidates at the meeting, and are then expected to make their decision that same night. The Successful candidate will be seated on the Board immediately following the appointment.

Thank you again for your willingness to contribute positively to the Angwin Community and to Howell Mountain School! We look forward to reviewing your application and seeing you at the May 4, 2016 meeting!

# Howell Mountain Elementary School District

BOARD APPOINTMENT APPLICATION – DUE DATE – APRIL 29, 2016



## APPLICANT INFORMATION

Name	Registered Voter <input type="checkbox"/> YES <input type="checkbox"/> NO
Physical Home Address	Phone
City, State, ZIP	Email

## QUESTION #1

Please use additional paper if necessary

***Please tell us how you would contribute to Howell Mountain School as a member of the Board of Trustees.***

See Back of Paper for Additional Space

## QUESTION #2

Please use additional paper if necessary

***As a member of the School Board, how would you handle a situation where you were approached by a parent, staff member, or community member with a complaint about a person or program at the school?***

See Back of Paper for Additional Space

***PLEASE RETURN THIS FORM TO THE DISTRICT OFFICE NO LATER THAN 4:00 P.M. ON FRIDAY, APRIL 29, 2016.***

**QUESTION #1** (cont.)

Please us additional paper if necessary

*Please tell us how you would contribute to Howell Mountain School as a member of the Board of Trustees.*

**QUESTION #2** (cont.)

Please us additional paper if necessary

*As a member of the School Board, how would you handle a situation where you were approached by a parent, staff member, or community member with a complaint about a person or program at the school?*