

# Howell Mountain Elementary School District



## REGULAR BOARD MEETING

**February 8, 2017 in the Library (6:00 p.m. – 6:45 p.m. Closed Session; 6:45 p.m. Open Session)**

**Our Vision:** Howell Mountain Elementary School strives to be a dynamic force within its small, ethnically diverse, rural community. We endeavor to prepare our children to be successful, responsible, environmentally sensitive citizens. Our students will possess excellent academic skills and a life-long love for learning. We aspire to be a progressive school that emphasizes 21st Century Skills.

*PLEASE NOTE: ALL LISTED AGENDA TIMES ARE APPROXIMATE AND ARE NOT A GUARANTEE THAT A CERTAIN ITEM WILL BE DISCUSSED IN ACCORDANCE WITH THE PRINTED TIMES.*

### 1. ORGANIZATION

A	Call to Order <u>Procedural (Ms. Parry)</u> Ms. Parry will call the meeting to order. <b>6:00 p.m. – 6:02 p.m.</b>
B	Approval of Agenda <u>Action – Recommended Approval (Ms. Parry)</u> Ms. Parry will present the agenda for approval. Trustees can remove or rearrange items listed, but may not add new items for discussion or action. <b>6:02 p.m. – 6:05 p.m.</b>

### 2. CLOSED SESSION

	Announce Closed Session Items <u>Discussion/Action (Ms. Parry)</u> Ms. Parry will now accept public comment on any item listed for discussion/action in Closed Session. Comments may be limited to three minutes and should pertain only to issues that are listed in this section of the agenda. <b>6:05 p.m. – 6:45 p.m.</b>
A	PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  (Pursuant to Government Code Sections 3549.1 and 54957.6)
B	CONFERENCE WITH LABOR NEGOTIATOR  <b>Agency designated representatives:</b> Dr. Cindy Toews  <b>Employee organization:</b> Howell Mountain Educators' Association  (Pursuant to Government Code Sections 3549.1 and 54957.6)

#### Board of Trustees

Stephanie Parry, President  
Ryan Hackett, Vice President  
Ashley Jambois, Clerk  
Lisa Welborn, Member  
Wendy Yorgensen, Member

#### District and School Administration

Dr. Cindy Toews, Superintendent  
Jennifer Latona, Principal  
  
Michael Kauble, Business & Operations Manager  
Anna Aponte, District/School Secretary

## 2. CLOSED SESSION *(Cont.)*

C	PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT  Title: Superintendent  (Pursuant to Government Code Section 54957)
Call to Order – Regular Session  Report actions taken in Closed Session.	

## 3. ORGANIZATION – PART II

A	Pledge of Allegiance <u>Procedural (Ms. Parry)</u> Ms. Parry will lead the attendees in the Pledge of Allegiance. <b>6:45 p.m. – 6:47 p.m.</b>
B	Welcome to Visitors: <u>Procedural (Ms. Parry)</u> Ms. Parry will welcome visitors and guests to the meeting, identifying featured speakers and notable attendees for the record. <b>6:47 p.m. – 6:50 p.m.</b>
C	Approval of Minutes – January 12, 2017 <u>Action – Recommended Approval (Dr. Toews)</u> Ms. Parry will present the minutes of the January 12, 2017 Board Meeting, as prepared by Mr. Kauble, for approval by the Trustees. <b>6:50 p.m. – 6:55 p.m.</b>
D	Approval of Minutes – January 18, 2017 <u>Action – Recommended Approval (Dr. Toews)</u> Ms. Parry will present the minutes of the January 18, 2017 Board Meeting, as prepared by Mr. Kauble, for approval by the Trustees. <b>6:55 p.m. – 7:00 p.m.</b>
E	Public Comment <u>Procedural (Ms. Parry)</u> Ms. Parry will invite the public in attendance to offer comments on items that are not present on this agenda. Comments may be limited to three minutes and should pertain only to issues that are under the jurisdiction of the School Board. <b>7:00 p.m. – 7:10 p.m.</b>

## 4. REPORTS AND DISCUSSION ITEMS

A	Presentation – Room 8 (5 <sup>th</sup> and 6 <sup>th</sup> Grade) <u>Report (Mr. Luque)</u> The Board will receive a presentation by Mr. Luque’s class exhibiting their most recent studies and projects. <b>7:10 p.m. – 7:20 p.m.</b>
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#### 4. REPORTS AND DISCUSSION ITEMS

B	Local Control and Accountability Plan – Plan and Progress <u>Presentation (Ms. Latona)</u> Ms. Latona will report on the progress made towards the goals of the District’s LCAP. <b>7:20 p.m. – 7:30 p.m.</b>
C	Reading Assessments <u>Presentation (Ms. Latona)</u> The Board will receive a presentation on the reading assessments used at the school, the results of these assessments, and how the data is/will be used. <b>7:30 p.m. – 7:45 p.m.</b>
D	Correspondence, Communications and Reports <u>Report (Dr. Toews)</u> Miscellaneous items may be reported to the Board by Staff, Student Representatives, and/or Board Members for Information purposes. <b>7:45 p.m. – 8:00 p.m.</b>
E	Principal’s Report <u>Report (Ms. Latona)</u> Ms. Latona will inform the Board of the daily business undertaken by the school staff, activities of note, student accomplishments, and other matters. <b>8:00 p.m. – 8:10 p.m.</b>
F	Campus Maintenance and Beautification <u>Discussion (School Board)</u> The Board will discuss the plan for school maintenance, clean-up, and beautification. In addition, the budget for these items will be evaluated. <b>8:10 p.m. – 8:25 p.m.</b>
G	Playground Equipment <u>Discussion (School Board)</u> The issue of replacing and renewing playground equipment will be discussed. <b>8:25 p.m. – 8:35 p.m.</b>
H	School Modernization Bond Refinancing and Parcel Tax <u>Discussion (School Board)</u> The District recently explored the idea of refinancing its outstanding bonds with the idea of providing Angwin residents with some form of tax relief. The Board will review the findings from that inquiry and discuss the idea and timeline for proposing a parcel tax. <b>8:35 p.m. – 8:50 p.m.</b>

#### 5. PUBLIC HEARINGS

A	Negotiations Reopeners – 2017-2018 School Year <u>Public Hearing</u> The Board will hold a public hearing, outlining their negotiation proposal for the 2017 – 2018 school year regarding the Howell Mountain Educators’ Association. <b>8:50 p.m. – 9:00 p.m.</b>
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## 6. CONSENT AGENDA

<p>Consent Agenda</p> <p><u>Consent Action (Board President)</u></p> <p>The Board will now accept public comment on any item listed in the Consent Agenda. Comments may be limited to three minutes and should pertain only to issues that are listed in this section of the agenda. The items listed on the Consent Agenda are considered routine and are approved by a single motion. The Board President or any member of the School Board or of the public may request that any item listed under the Consent Agenda be removed and action taken separately. In the event that an item is removed from the Consent Agenda, it shall be considered in its numerical order during the Action Items.</p> <p><b>9:00 p.m. – 9:05 p.m.</b></p>									
A	<p>Annual School Calendar – 2017-2018</p> <p><u>Consent Action – Recommended Approval (Dr. Toews)</u></p> <p>The Board is being asked to approve the Annual School Calendar for the 2017-2018 school year.</p>								
B	<p>Collective Bargaining Agreement – 2016-2017 School Year</p> <p><u>Consent Action – Recommended Approval (Dr. Toews)</u></p> <p>The Board will be asked to approve the final contract revisions between the Howell Mountain Elementary School District and the Howell Mountain Educators’ Association for the 2016 – 2017 school year.</p>								
C	<p>Yosemite Fundraisers – 7<sup>th</sup> and 8<sup>th</sup> Grades</p> <p><u>Consent Action – Recommended Approval (Dr. Toews)</u></p> <p>The Board is being asked to approve several fundraisers for the 7<sup>th</sup> and 8<sup>th</sup> Grade’s annual trip to Yosemite to take place later this year. Fundraisers are:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Valentine’s Dance (2/14 – Bake Sale)</td> <td>Bulb Sales (2/10 – 2/24)</td> </tr> <tr> <td>Spaghetti Feed (3/3 – 5pm to 6:30 pm)</td> <td>9/10 Raffle (3/6 – 3/20)</td> </tr> <tr> <td>MixedBag Fundraiser (4/10 – 4/28)</td> <td>Movie Night/Lock-In (TBD)</td> </tr> <tr> <td colspan="2" style="text-align: center;">One Additional TBD</td> </tr> </table>	Valentine’s Dance (2/14 – Bake Sale)	Bulb Sales (2/10 – 2/24)	Spaghetti Feed (3/3 – 5pm to 6:30 pm)	9/10 Raffle (3/6 – 3/20)	MixedBag Fundraiser (4/10 – 4/28)	Movie Night/Lock-In (TBD)	One Additional TBD	
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D	<p>Short Term Independent Study</p> <p><u>Consent Action – Recommended Approval (Dr. Toews)</u></p> <p>The Board is being asked to approve a short term independent study program for parents wishing to enrich their child outside of the school for less than five days.</p>								
E	<p>Payroll and Warrant Expenditures</p> <p><u>Consent Action – Recommended Approval (Dr. Toews)</u></p> <p>Monthly Payroll and Warrant Expenditures are provided in a separate handout. Please review prior to approval.</p>								
F	<p>Financial Transactions</p> <p><u>Consent Action – Recommended Approval (Dr. Toews)</u></p> <p>Financial Transactions are provided in a separate handout. Please review prior to approval.</p>								

## 7. ACTION ITEMS

A	<p>Budget Assumptions  <u>Action – Recommended Approval (Dr. Toews)</u>                      The Board is being asked to approve a set of budget assumptions to facilitate the annual budgeting process.  <b>9:05 p.m. – 9:15 p.m.</b></p>
C	<p>Resolution 2017-11 – Sanctuary School  <u>Action – Recommended Approval (Dr. Toews)</u>                      The Board is being asked to approve a resolution declaring Howell Mountain School a Sanctuary School.  <b>9:15 p.m. – 9:25 p.m.</b></p>
D	<p>Committee Assignments – Budget Committee  <u>Action – Recommended Approval (Dr. Toews)</u>                      The Board is being asked to select two members to serve on an Ad Hoc committee to work with district staff in the development of the 2017 – 2018 annual budget.  <b>9:25 p.m. – 9:35 p.m.</b></p>
E	<p>Committee Assignments – Negotiations Committee  <u>Action – Recommended Approval (Dr. Toews)</u>                      The Board is being asked to select two members to serve on a committee that will work with the superintendent in negotiating changes to the Collective Bargaining Agreement between the District and the Howell Mountain Educators’ Association for the 2017 – 2018 school year.  <b>9:35 p.m. – 9:45 p.m.</b></p>
F	<p>Field Trip – Room 9 (7<sup>th</sup> and 8<sup>th</sup> Grades)  <u>Action – Recommended Approval (Dr. Toews)</u>                      The Board is being asked to approve a field trip for Room 9 to Bothe Park. The date is TBD due to weather.  <b>9:45 p.m. – 9:55 p.m.</b></p>
G	<p>Computer Purchase – Chromebooks  <u>Action – Recommended Approval (Dr. Toews)</u>                      The Board is being asked to approve the purchase of Chromebooks for the Upper Grade classrooms to replace aging laptops.  <b>9:55 p.m. – 10:05 p.m.</b></p>

## 8. ADJOURNMENT

A	<p>The Board will adjourn the meeting.  <b>10:05 p.m.</b></p>
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*Individuals who require special accommodations, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the school (965-2423) at least 5 days before the meeting.*