

# Lunch Procedures

## LUNCH TIMES

Kindergarten, 1 <sup>s</sup> /2 <sup>nd</sup> Grade	11:40 - 12:10
3 <sup>rd</sup> /4 <sup>th</sup> Grade	11:45 - 12:15
5 <sup>th</sup> – 8 <sup>th</sup> Grade	12:15 - 1:55

Students may bring a lunch from home (no glass containers please) or purchase a school lunch. Healthy snacks are encouraged. Students may not share food at school. This is for the safety of all students. Candy, sodas, and fast food lunches are strongly discouraged.

## LUNCH PRICES

School lunches may be purchased for \$3.00 per day. Lunches can be purchased by depositing money into your child's lunch account. Online payments are available at [www.hmesd.org](http://www.hmesd.org); then Parents Tab, then Meal Payment.

Although online payment is preferred, check and cash payments will continue to be accepted at school sites; please send exact amount or make checks payable to Howell Mountain Elementary School District. Please write your child's name and room # on the check. Parents are encouraged to prepay lunches for their child to help avoid lost lunch money and other mishaps. All money in your child's account can be carried over to the next school year. Please note that although your child may have money in his/her account, he/she still needs to order lunch in the morning.

Free lunch applications are included in the first day packet and are also available in the school office throughout the year. Applications are accepted throughout the year.

## FORGOTTEN LUNCH??

If your child forgets his/her lunch and you plan to drop it off, do drop by the office to sign in then leave there. Label with your child's name, grade level, and teacher's name. Classrooms will not be disrupted to deliver lunches or other items. Lunch counts are taken in the morning and meals are prepared based on this count. We are not responsible for lost or stolen lunches.

Any student who does not have a lunch should let the lunch supervisor know when they arrive in the cafeteria. They will be offered a full meal.

## PARENT VISITS DURING LUNCH

On occasion, a parent may want to eat with his/her child. The parent must check in and obtain a visitor badge at the office.